



This product is sold and supported outside the Americas by DICOM under the name Ascent for Invoices.

Ascent for Payables provides organizations unparalleled automation, visibility and control of the AP process.

COLLECT	TRANSFORM			DELIVER	
Invoices are separated into batches and scanned using a wide variety of Kofax-certified scanners	ENHANCE Kofax award-winning VirtualReScan (VRS) technology automatically improves the quality of scanned images Even poor quality originals are transformed into legible images, optimized for data extraction	CLASSIFY Data for payment processing and indexing is extracted - including invoice line items and header and footer fields	EXTRACT Each invoice is analyzed, identified and classified for proper handling using OCR/ICR technology Regardless of invoice layout, necessary information is extracted (Invoice Number, Invoice Date, Supplier Name, Total Amount)	VALIDATE Invoice is routed to the appropriate AP staff member AP staff member corrects the characters not automatically extracted Information is validated against data in ERP or other systems	Validated data and images are delivered to any ERP, accounting, workflow or document management solution using Kofax Ascent Capture release scripts For ease of use, standard release scripts are available for dozens of industry leading solutions

Built on the Power of Ascent®

Ascent for Payables is built on Ascent Capture, the world's most popular information capture platform. Ascent reduces costs and accelerates business processes by automating the three basic steps in capturing information: collecting data and documents from the source, transforming them into retrievable information, and delivering it all into databases, content management systems and line-of-business applications. Ascent is a robust platform that can be easily deployed in a single department or be expanded to support the capture needs of an entire distributed enterprise. With Ascent as its foundation, Ascent for Payables is a solid solution for accelerating your AP workflow.

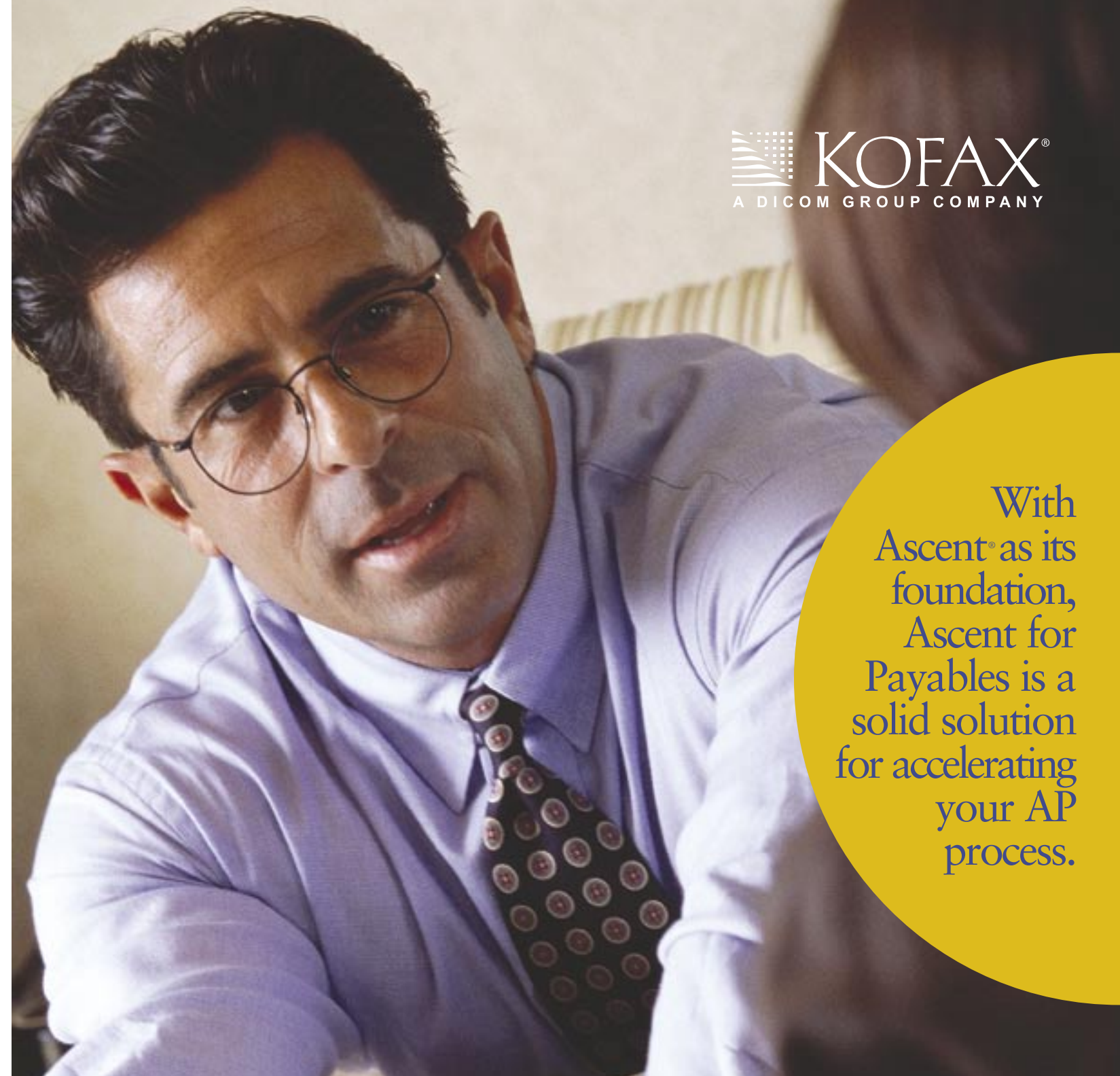
Kofax: Pioneer, Innovator, Leader

Since our founding in 1985, Kofax has been the leading innovator in the conversion of documents and data into reusable electronic business information. Today, Kofax is the clear market leader and de facto standard in capture application software, device connectivity and image processing. No other company has the same global reach, depth of experience, or breadth of technology devoted to capturing business information.



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With Ascent® as its foundation, Ascent for Payables is a solid solution for accelerating your AP process.



Accounts Payable (AP) departments in today's global organizations operate under increasingly strict and fluctuating requirements. From satisfying external customer demands, to meeting increasingly stringent financial controls and internal margins, much depends on the success and efficiency of the AP team.



Technology is changing the way AP departments function. Automation is driving productivity and efficiency, as well as cost reduction. To ensure invoices are promptly paid and mishandling does not compromise hard-earned business relationships, organizations are increasingly depending on the benefits of an integrated AP solution with their ERP, accounting, workflow and/or document management business applications.

Ascent for Payables provides organizations unparalleled automation, visibility, and control of the AP process, giving organizations the ability to realize significant benefits: reduced AP cycles, streamlined efficiencies, enhanced accountability and optimized corporate performance.

Ascent for Payables offers a compelling solution whether you need to capture data such as an invoice number or you need to extract data from an unlimited number of fields. The solution gives you the ability to automatically match purchase orders with invoices, eliminating labor intensive manual matching.

The solution includes advanced recognition technology that dramatically reduces the keystrokes required to enter data. The data can be delivered directly into your ERP system, immediately, by using business rules to automatically validate data and deliver images to the rest of your AP process.

Ascent for Payables includes a tightly integrated connection to your ERP system, so captured data is available immediately. You can also apply business logic and complex validation rules.

Minimize Invoice Processing Time

Ascent for Payables significantly reduces the time associated with all aspects of invoice processing. From meeting vendor response times and shortening the cycle time required to process payment discounts, Ascent for Payables streamlines AP management processes by handling complex business rules with minimal human interaction.

BENEFITS

- Reduces invoice sorting and paper handling
- Process invoices more accurately with increased automation
- No lost invoices
- Minimizes on-site storage requirements
- Offers tight integration with back-end systems, allowing active validations and lookups, and fully automated releases

The workflow prioritization can be configured to present invoices based on the business needs of the organization. Invoices can be processed by due date, discount, vendor name, business unit or a combination. Payments can be auto-scheduled using rules that maximize the cash cycle, and where appropriate, taking advantage of discounts and supplier payment terms.

Increase ROI and Save Money

Ascent for Payables reduces AP invoice cycle times, eliminating late fees and achieving greater savings through vendor discounts. Significant reduction in cost per transaction (CPT), improved cash management through AP liability reporting and reduced data entry costs all ensure significant savings across your AP department.

Optimize Corporate Performance

With Ascent for Payables, you can minimize the costs and complexity of developing and maintaining an invoice processing system. With invoice data available within minutes of scan time, data can be used to see AP liabilities before this information enters back-end accounting and ERP systems. This data can be used to better manage cash at hand, adjust the processing order of invoices yet to be posted into the system, capitalize on preferred vendor relationships and vendor discounts. By providing a fully integrated process automation system, Ascent for Payables adapts to new requirements well within timelines and budget costs.

Instantly Retrieve Documents

How much time does your AP team waste everyday just in locating and retrieving documents from file cabinets? Ascent for Payables ensures that documents are classified and indexed for easy retrieval in an electronic archive system. When you need to retrieve a document, it is available in seconds – not minutes, hours or days.

Instantly Retrieve Documents

Ascent for Payables helps you keep a record of your AP process. As each batch of invoices is scanned into the process, it is electronically date and time stamped, and the vendor and invoice date are automatically identified. This gives your ERP or archive systems the necessary information to recall any invoice, anytime.

- Allows invoice routing through an image-enabled workflow
- Automatically captures fields for indexing
- Applies business rules and logic for validation
- Provides multiple output streams to simultaneously populate archival/retrieval systems and image-enabled workflow
- Distributes retrieval of invoices and associated documents to auditors or responsible departments, removing the burden from AP

1 DIGITIZATION

- Paper invoices are digitized using a professional document scanner and Kofax's Ascent Capture software
- Electronic format invoices can also be imported

2 IMAGE CORRECTION

- Kofax's award-winning VirtualReScan (VRS) technology automatically improves the quality of scanned images
- Even poor quality originals are transformed into legible images, optimized for data extraction

3 DATA RECOGNITION AND EXTRACTION

- Ascent for Invoices analyses incoming invoices using powerful character recognition technology (OCR/ICR)
 - Regardless of invoice layout, needed information is extracted, e.g. Invoice Number, Invoice Date, Supplier Name and Total Amount
- Advanced Options include :

- 1) Invoice Line Item Extraction - for comparison with purchase order or warehouse records
- 2) Database Lookups - a highly accurate method of capturing and verifying needed data with minimal OCR

4 VALIDATION

The Validation Module allows data to be checked by a skilled operator or through database lookups, or a configurable combination of both

5 RELEASE

- Validated data and images are exported to any ERP, accounting, workflow or document management solution using Kofax Ascent Capture release scripts
- For ease of use, standard release interfaces are available for dozens of industry leading solutions

6 SECURE STORAGE

Released documents are simultaneously archived in accordance with corporate and legal retention policies.

- Deliver data directly into your ERP system in a fraction of the time by using business rules to automatically validate data and deliver images to the rest of your AP process
- Improve analysis of accounts payable metrics
- Automate invoice routing and sorting, designate workflow steps to sort and route invoices based on user roles, authorization rules, and predefined timelines
- Integrates with leading ERP/accounting software applications

- Invoices can be accessed by multiple users and locations simultaneously
- Platform offers unmatched compatibility with scanners and other capture devices

